

BELLA VISTA WATER DISTRICT

BOARD OF DIRECTORS

Monday, July 26, 2010

The Regular Meeting of the Board of Directors of Bella Vista Water District was called to order by the President of the Board at 5:30 pm at the District office.

Board Members Present:

President - Lynette Blaisdell
Vice President - Jeff Steppat
Director - Robert Sims
Director - Jeff Thompson

Board Members Absent:

Director - Bob Nash

Officer and Staff Present:

General Manager/
Secretary-Treasurer - David J. Coxey
District Engineer - Don Groundwater
Office Manager - Connie Wade

Guests Present:

John Kenny, District Counsel (closed session only via conference call)
Sharyn Cornelius, East Valley Times
Tom Warnock, PACE Engineering

One customer.

Item 1. Pledge of Allegiance

Item 2. Public Comment

Item 3. Consent Calendar

3-1 Approval of the Minutes of the Regular Meeting held on June 28, 2010

3-2 Financial Reports for Month Ending June 2010

- 3-3 Acceptance of Improvements
 - a. Beneficial Insectary
 - b. Mae Lane
 - c. Old 44 Drive – Holzclaw
- 3-4 Quarterly Investment Portfolio
- 3-5 Shasta County Department of Health Request for Bill Stuffer – Whopping Cough

M/S/C [Thompson/Blaisdell] Accept the Consent Calendar as presented.

OLD BUSINESS:

Item 4. Water Supply Update

Don Groundwater reported on the water supply. Record low deliveries continue, down about 30% from prior non-shortage years.

NEW BUSINESS:

Item 5. Project Updates

a. Bloomingdale Road Water Main Replacement

Don announced that the project was completed on June 29, 2010. The total project cost increased \$1,373 due to two change orders.

b. Portero Drive Water Main Replacement

There were two change orders on the project. Change Order No. 1 increased the cost by \$6,150. Change Order No. 2 – the contractor submitted documentation for an increase of additional work at approximately \$12,000.

M/S/C [Steppat/Thompson] Authorize the General Manager or District Engineer to execute Change Order Nos. 1 and 2 for the Portero Water Main Replacement Project.

c. Backwash Recycle Project

Work started on July 6. To date the construction of the “wet well” for the recycle pump station has been completed along with installation of approximately 400 feet of 24-inch recycle pipeline.

Federal environmental review pursuant the National Environmental Policy Act (NEPA) has been initiated with the Bureau of Reclamation serving as the lead agency. The District has submitted a grant application and is being considered for grant funding for a portion of this work. NEPA is a prerequisite requirement for any federal grant funding for this project.

Item 6. Consider Actions for Regional Participation in the 2011 Watershed Sanitary Survey for the Whiskeytown Lake and Sacramento River Facilities

The District is required to complete a sanitary survey of their watershed at least every five years. The District completed the last study in 2006 and has coordinated the initiation of the 2011 study with the other Redding area water agencies. The study must be initiated soon in order to complete the study by January 1, 2011.

M/S/C [Steppat/Thompson] Abstain [Sims] Authorize the General Manager to execute the Memorandum of Understanding and Engineering Services Agreement for the 2011 Redding Area Watershed Sanitary Survey.

Item 7. Association of California Water Agencies Health Benefits Authority

The District participates in the ACWA Health Benefits Authority for the dental (Delta Dental) program. The Bylaws and JPA Agreement need to be ratified and agency representatives needs to be designated. Staff recommends that the General Manager be designated as the primary representative and the Office Manager be the secondary representative. David stated that he did not recommend agency personnel to serve on the HPA Advisory committee and unless there was interest by a director to serve on the Board of Directors no action was required for items c and d.

M/S/C [Blaisdell/Steppat] Ratify the Amended and Restated HBA Bylaws and JPA Agreement; and designate David J. Coxey, General Manager as the primary representative and Connie M. Wade, Office Manager as the secondary representative.

Item 8. Consider Action to Submit a Nominee for the governing body of the Northern Sacramento Valley Integrated Regional Water Management Group

The Board took no action on the item.

Item 9. Consider Shasta County Grand Jury Report titled, *Local Districts and Agencies "Board Meetings – 101" Recommendations and the District's Response*

The District is obligated to respond to the report that recommends that all special districts within Shasta County adopt an ongoing training program as developed by the California Special Districts Association. The District is not currently a member of CSDA and has opportunities for training from other agencies and entities.

Following a general discussion, Director Blaisdell and Director Sims volunteered to develop a recommended response to the Grand Jury Report for consideration by the Board at the August 23 meeting.

Item 10. Travel Request – CA-NV American Waterworks Association Annual Fall Conference

The AWWA Annual Fall Conference will be held in Sacramento on October 5-8, 2010. The conference provides an excellent opportunity to receive high quality industry specific technical training, an opportunity to earn continuing education units, and network with other water agency and industry professionals.

David stated he would like to attend this conference and presently does not plan to attend the next two ACWA Conferences.

M/S/C [Blaisdell/Thompson] Authorize the General Manager to attend the Fall AWWA Conference.

GENERAL BUSINESS:

Item 11. Manager's Report

Report presented.

Item 12. Engineer's Report

Report presented.

Item 13. Board Members' Comments

Item 14. Adjourn to Closed Session

The President announced at 7:30 pm that the meeting was adjourned to closed session pursuant to California Government Code Section 54956.9 – Conference with Legal Counsel re: Anticipated Litigation. One case involving water service to Boulder Creek School; and California Government Code to discuss: 54947 – Public Employee Performance Evaluation. Title: General Manager.

Item 15. Reconvene to Open Session, Announce Actions Taken, Adjourn

At 8:50 pm, the meeting reconvened to open session and the General Manager announced that no actions were taken while in closed session.

The meeting adjourned at 8:52 pm.

