

BELLA VISTA WATER DISTRICT
BOARD OF DIRECTORS

June 23, 2025

The regular meeting of the Board of Directors of Bella Vista Water District was held at the District Office Boardroom on Monday, June 23, 2025, at 5:30 p.m.

Any member of the public may speak during Public Comment or may email public comments to csartori@bvwd.org and comments will be read from each member of the public. The District will use best efforts to swiftly resolve requests for reasonable modifications or accommodations with individuals with disabilities, consistent with the Americans with Disabilities Act, and resolving any doubt whatsoever in favor of accessibility.

Board Members Present:

President	-	Bob Nash
Vice-President	-	Frank Schabarum
Director	-	Ted Bambino
Director	-	Jim Smith
Director	-	Guy Walters

Board Members Absent:

Director	-	None
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Officers and Staff Present:

General Manager/Secretary-Treasurer	-	David Coxey
Finance and Administration Manager	-	Christy Sartori
Project Manager	-	Tom Zaharris
District Legal Counsel	-	John Kenny
Cross Connection Control Specialist	-	Jordan Wilson

Public:

Jeff Thompson
Don Groundwater

CALL TO ORDER AND ROLL CALL

PLEDGE OF ALLEGIANCE

1. Public Comment

None

2. Consent Calendar:

- 2-1 Approval of Minutes of April 28, 2025, Regular Meeting
- 2-2 Financial Reports for Month Ending April 2025
- 2-3 Financial Reports for Month Ending May 2025

We are an equal opportunity employer and provider.

M/S: [Smith/Schabarum] The Board approved and accepted the consent calendar as presented or amended.

AYE: Nash, Schabarum, Smith, Bambino, Walters **NAY:** None; **ABSENT:** None

Old Business

None

New Business

3. Adopt Resolution 25-04 and Adopting a Cross Connection Control Policy and Replacing Article XI Backflow Prevention of the Policy Manual

General Manager David Coxey, along with Bella Vista Water District (BVWD) Cross Connection Control Specialist Jordan Wilson, provided an overview of the new program and information on the District's separation from the cross-connection vendor HydroCorp. David emphasized that Jordan played a crucial role in completely rewriting the District's policy to establish this new program, which has recently received approval from the State. A significant change that will affect the District is that, effective upon implementation, all new BVWD connections located within Shasta County will be required to install a backflow device.

M/S: [Schabarum/Bambino] The Board adopted Resolution 25-04 Adopting a Cross Connection Control Policy and Repealing and Replacing Article XI Backflow Prevention of the Policy Manual.

4. Adopt Budget for Fiscal Year 2025-2026

Finance and Administration Manager Christy Sartori presented the proposed FY 2025-2026 budget. Along with David Coxey, she outlined next year's routine operations and maintenance, the planned Extraordinary Operations Maintenance and Replacement (EOMR) projects, and the Debt Service Schedule.

M/S: [Schabarum/Smith] The Board reviewed and adopted the Fiscal Year 2025-2026 Budget as presented.

AYE: Nash, Schabarum, Smith, Bambino, Walters **NAY:** None; **ABSENT:** None

5. Adopt Resolution 25-02 Setting the Special Assessment Rate for 2025-2026

David Coxey, reviewed the specifics and the authority of the District's Special Assessment, as it is outlined in the associated in the staff report and Resolution.

M/S: [Bambino/Walters] The Board adopted Resolution 25-02 setting the special assessment amount for 2025-2026.

AYE: Nash, Schabarum, Smith, Bambino, Walters **NAY:** None; **ABSENT:** None

6. Adopt Resolution 25-03 Authorizing the District Secretary of Bella Vista Water District To Call and Conduct a Vote-by-Mail General District Election on November 4, 225

David reviewed the required election process for the upcoming terms for three Directors, Bob Nash, Gay Walters, and Jim Smith, which will expire in November 2023.

M/S: [Schabarum/Bambino] The Board adopted Resolution 25-03 to Call and Conduct a General Election on November 4, 2025.

AYE: Nash, Schabarum, Smith, Bambino, Walters **NAY:** None; **ABSENT:** None

7. Authorize Competitive Bidding Process for the Construction of a 3MG Concrete Water Storage Tank, Pumping Station and Related Appurtenances

Project Manager Tom Zaharris provided updates on the 3MG Tank and Pump Station project, stating that the Bureau of Reclamation has granted the District a one-year extension for grant requests, now due by December 31, 2026. Tom and David discussed the importance of the 3MG Tank and Pump Station. This facility will facilitate the transfer of stored water to various zones where the District is currently unable to pump water from its wells. The new Pump Station will help the District overcome these limitations.

M/S: [Schabarum/Smith] The Board authorized the General Manager, or designee, to advertise and solicit bids for the construction of the 3MG Concrete Water Storage Tank and A3 Pump Station in accordance with applicable public contracting laws and District policies.

AYE: Nash, Schabarum, Smith, Bambino, Walters **NAY:** None; **ABSENT:** None

8. Declare Items Surplus and Authorize Sale or Disposal

David Coxey reviewed the details of the assets recommended for disposal as outlined in the item.

M/S: [Schabarum/Smith] The Board declared the listed items as surplus and authorized staff to auction, or otherwise dispose of the items.

AYE: Nash, Schabarum, Smith, Bambino, Walters **NAY:** None; **ABSENT:** None

Reports and Communications

9. Water Supply and Production Report

David Coxey summarized the information from the item, noting that Shasta is making significant water releases to meet the demands of the Delta and areas downstream. He mentioned that allocations for the South of Delta have been increased by another five percent, while the District's allocation has remained unchanged.

Discussion only. No Board action was taken.

10. Projects and Developments Report

The Project Manager, Tom Zaharris, reviewed the information presented in the item. David Coxey provided an update on the PG&E damages claim.

Discussion only. No Board action was taken.

11. Manager's Report

David Coxey stated that Treatment staff have completed the filter inspections. Flows are currently around 15 MGD (46 AF/Day). PG&E conducted a 5-hour outage at the end of May, just before Memorial Day weekend, and the generator operated without issues. We have been informed of another outage scheduled for July 2nd, which will affect the OOT PS.

The Distribution team has been actively addressing leaks and line breaks; however, they have struggled to make progress on deferred maintenance activities.

As previously mentioned, there have been significant staffing cuts at Reclamation, with 80% of the rate setting and financial section now separated from the organization. Many key Reclamation staff members who were familiar with our transformer replacement project have left.

We had reported earlier that a D3 position was posted with two internal candidates; unfortunately, this position remains unfilled at this time. We recently promoted a Meter Reader to a D1 position and are nearing the hiring of a new Meter Reader.

David recommended that we schedule an Engineering and Planning Committee meeting within the next week to discuss Master Plann, as we are overdue for this important conversation.

The next Board meeting is scheduled for July 28th.

Discussion only. No Board action was taken.

12. Board Members' Comments and Reports

Director Smith provided a brief overview of his experience at the 2025 ACWA convention, mentioning that the ESGSA and Groundwater Sustainability portions of the convention were well-attended this year.

Discussion only. No Board action was taken.

CLOSED SESSIONS ANNOUNCEMENT

13. President Nash announced that the Board would adjourn to closed session to discuss the Following items:

- a. Conference with Labor Negotiators (Gov. Code Section 54956.8.)
Negotiators: David Coxey, and Christy Sartori, John Kenny
Represented Employees Organization: IBEW Local 1245
- b. Conference with Legal Counsel – Anticipated Litigation.
Significant exposure to litigation pursuant to subdivision (b) of Section 54956.9; one

potential case.

- c. Conference with Real Property Negotiator pursuant to Government Code 54956.8
Property: real property
Negotiating parties: General Manager and the McConnell Foundation

The Board adjourned to Closed Session at 6:39 PM to address Items 13a, 13b, 13c.

The Board reconvened to Open Session at 7:42 p.m. and announced the following Actions were taken:

- a. President Nash reconvened the meeting to open session and reported that Staff was directed to provide represented staff with an additional 4% General Wage Increase to the wages outlined in Exhibit A – 2026 Wage and Classification Specifications to be effective the PM of July 4, 2025. Additionally, Staff was directed to continue the existing temporary freeze to employee out-of-pocket health premium contributions from January 1, 2026, to December 31, 2026, or until a new MOU is established.
- b. President Nash announced that no action was taken in Closed Session on this item.
- c. President Nash announced that direction and authority has been provided to the General Manager to negotiate with the McConnell Foundation.

14. Authorize the Early Implementation of a General Wage Increase (GWI) for Represented (IBEW) Employees.

David Coxey and Christy Sartori presented the Staff recommendations for the early implementation of the planed January 2026, 3% General Wage Increase.

M/S: [Schabarum/Smith] The Board authorized the January 2, 2026, 3% General Wage Increase of represented (IBEW-1245) employees to be implemented effective the PM of July 4, 2025.

AYE: Nash, Schabarum, Smith, Bambino, Walters **NAY:** None; **ABSENT:** None

15. Authorize Wage and Salary Adjustments for Non-Represented Employees

David Coxey presented the Staff recommendations requesting that the Board grant the General Manager the authority to exercise discretion in awarding wage and/or salary adjustments for the listed non-represented positions at a rate established by the consumer price index, class and compensation studies and awarded on the basis of merit, salary anniversary, and cost-of-living and not to exceed the amounts reflected in the adopted budget.

M/S: [Bambino/Smith] The Board authorized the General Manager to exercise discretion in awarding wage and/or salary adjustments for the listed non-represented positions at a rate established by the consumer price index, class and compensation studies and awarded on the basis of merit, salary anniversary, and cost-of-living and not to exceed the amounts reflected in the adopted budget.

AYE: Nash, Schabarum, Smith, Bambino, Walters **NAY:** None; **ABSENT:** None

The Board readjourned to Closed Session at 8:18 PM to address Item 13d.

- d. Public Employee Performance Evaluation (Pursuant to Cal. Gov. Code section 54957(b)(1))
Title: General Manager

16. The Board Reconvene to Open Session at 8:40 PM and Announce the Following:

President Nash reconvened the meeting to open session and reported that no action was taken on this item while in closed session.

The meeting was adjourned at 8:45 p.m.

BELLA VISTA WATER DISTRICT

STATE OF CALIFORNIA)
) SS
COUNTY OF SHASTA)

I, DAVID J. COXEY, Secretary to the Board of Directors of the Bella Vista Water District, presented to the Board of Directors the minutes of the Meeting of June 23, 2025, for approval by the Board of Directors.



David J. Coxey, Secretary of the Board of Directors

STATE OF CALIFORNIA)
) SS
COUNTY OF SHASTA)

I, DAVID J. COXEY, Secretary of the Board of Directors of Bella Vista Water District, DO HEREBY CERTIFY that the aforementioned minutes attached hereto were approved by the Board of Directors of said District at their meeting of July 28, 2025.

Ayes: Bambino, Nash, Schabarum, Smith, and Walters

Noes: 0

Absent: 0

Abstain: 0



David J. Coxey, Secretary to the Board of Directors

Date: July 29, 2025