

BELLA VISTA WATER DISTRICT

BOARD OF DIRECTORS

July 28, 2025

The regular meeting of the Board of Directors of Bella Vista Water District was held at the District Office Boardroom on Monday, July 28, 2025, at 5:30 p.m.

Any member of the public may speak during Public Comment or may email public comments to csar-tori@bvwd.org and comments will be read from each member of the public. The District will use best efforts to swiftly resolve requests for reasonable modifications or accommodations with individuals with disabilities, consistent with the Americans with Disabilities Act, and resolving any doubt whatsoever in favor of accessibility.

Board Members Present:

President	-	Bob Nash
Vice-President	-	Frank Schabarum
Director	-	Ted Bambino
Director	-	Jim Smith
Director	-	Guy Walters

Board Members Absent:

Director	-	None
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Officers and Staff Present:

General Manager/Secretary-Treasurer	-	David Coxey
Finance and Administration Manager	-	Absent
Project Manager	-	Tom Zaharris

Public:

Don Groundwater

CALL TO ORDER AND ROLL CALL

PLEDGE OF ALLEGIANCE

1. Public Comment

None

2. Consent Calendar:

- 2-1 Approval of Minutes of June 23, 2025, Regular Meeting
- 2-2 Financial Reports for Month Ending June 2025
- 2-3 Quarterly Investment Portfolio (ending June 2025)

M/S: [Smith/Schabarum] The Board approved and accepted the consent calendar as presented.

AYE: Nash, Schabarum, Smith, Bambino, Walters; **NAY:** None; **ABSENT:** None

We are an equal opportunity employer and provider.

Old Business

None

New Business

3. Authorize Oak Knolls Water Main Replacement Project Award

Tom Zaharris, Project Manager, presented the bid summary and Recommendation of Award. The lowest responsive bid is from Solid Rock Construction in the amount of \$240,132.

M/S: [Bambino/Schabarum] 1) Authorize award of the contract to the responsive bidder, as presented and determined following the bid evaluation process; (2) Authorize the General Manager to execute a contract with the selected contractor, contingent upon receipt and verification of all required bonds and insurance; and (3) Authorize the General Manager to approve contract change orders in an amount not to exceed ten percent (10%) of the original construction contract value.

AYE: Nash, Schabarum, Smith, Bambino, Walters; **NAY:** None; **ABSENT:** None

4. Authorize Request for Qualifications for Combined Urban Water Management Plan and Master Plan Update

David Coxey, General Manager, summarized the regulatory requirements for a new Urban Water Management Plan and need to update the Master Plan. He noted that considerable overlap of effort exists and therefore it makes sense to combine the two for efficiency and cost savings. A draft Request for Qualifications was presented.

M/S: [Schabarum/Bambino] Authorize the General Manager, or designee, to issue a Request for Qualifications (RFQ) to solicit proposals from qualified consulting firms for professional services to develop a combined Urban Water Management Plan and Master Plan Update.

AYE: Nash, Schabarum, Smith, Bambino, Walters; **NAY:** None; **ABSENT:** None

Reports and Communications

5. Water Supply and Production Report

The General Manager presented the water supply and production update with the current eight station index and major water supply reservoirs from the California data exchange. The Central Valley Project Summary of Water Supply Allocation and 5-Year Cumulative Water Production graph was presented.

Discussion only. No Board action was taken.

6. Projects and Developments Report

The Project Manager presented a report summarizing the status of projects and development activities within the District.

Discussion only. No Board action was taken.

7. Manager's Report

The General Manager report included an update on operations, maintenance activities and deferred maintenance backlog. The state water board has released the update to the Bay-Delta Water Quality Control Plan that includes negotiated agreements, known as “healthy rivers and landscapes” or HRL, previously known as “voluntary agreements,” as well as an unimpaired flows approach. The adoption and implementation have broad and serious implications for water supply, supply reliability and short-age impacts. Federal workforce reductions are continuing with serious impacts to the Bureau of Reclamation. It is my understanding that remaining staff is currently stretched thin and focused on operations, mission critical and public health and safety functions. The District recently promoted a Meter Reader to a D1 position and Lyle Leonard was hired as a Meter Reader with prior water agency experience. With the adopted of the revised Cross Connection Control Policy, staff is busy with updates to the program and implementation. An example letter for customers with single check devices that must be replaced with new Reduced Pressure Principle Detector Assembly (RPDA) devices by January of 2034 is included in the board packet. Other regulatory activities include water conservation and water loss evaluation and tracking. Compliance with new standards will be extremely challenging. There have been some conservation related updates to the website for customer outreach. Informational items in the packet include the California Farm Water Coalition 2024 Impact Report and a draft cross connection letter for customers with single check devices.

Discussion only. No Board action was taken.

8. Board Members' Comments and Reports

Discussion only. No Board action was taken.

CLOSED SESSIONS ANNOUNCEMENT

9. President Nash announced that the Board would adjourn to closed session to discuss the following item:

- a. Public Employee Performance Evaluation (Pursuant to Cal. Gov. Code section 54957(b)(1)) Title: General Manager

10. The Board Reconvene to Open Session at 7:25 PM and Announce the Following:

President Nash reconvened the meeting to open session and reported the Board had reviewed employee performance and authorized a salary adjustment of 3.96% based on CPI-U for the prior 14-month period plus \$20,000 annually.

The meeting was adjourned at 7:28 p.m.

BELLA VISTA WATER DISTRICT

STATE OF CALIFORNIA)
) SS
COUNTY OF SHASTA)

I, DAVID J. COXEY, Secretary to the Board of Directors of the Bella Vista Water District, presented to the Board of Directors the minutes of the Meeting of July 28, 2025, for approval by the Board of Directors.



David J. Coxey, Secretary of the Board of Directors

STATE OF CALIFORNIA)
) SS
COUNTY OF SHASTA)

I, DAVID J. COXEY, Secretary of the Board of Directors of Bella Vista Water District, DO HEREBY CERTIFY that the aforementioned minutes attached hereto were approved by the Board of Directors of said District at their meeting of September 22, 2025.

Ayes: Bambino, Nash, Schabarum, Smith, and Walters

Noes: 0

Absent: 0

Abstain: 0



David J. Coxey, Secretary to the Board of Directors

Date: September 23, 2025