

BELLA VISTA WATER DISTRICT

BOARD OF DIRECTORS

December 15, 2025

The regular meeting of the Board of Directors of Bella Vista Water District convened at the District Office Boardroom on Monday, December 15, 2025, at 5:30 p.m.

Any member of the public may speak during Public Comment or may email public comments to csar-tori@bvwd.org and comments will be read from each member of the public. The District will use best efforts to swiftly resolve requests for reasonable modifications or accommodations with individuals with disabilities, consistent with the Americans with Disabilities Act, and resolving any doubt whatsoever in favor of accessibility.

Board Members Present:

President	-	Bob Nash
Director	-	Frank Schabarum
Director	-	Jim Smith
Director	-	Ted Bambino

Board Members Absent:

Director	-	Jeff Thompson
----------	---	---------------

Officers and Staff Present:

General Manager/Secretary-Treasurer	-	David Coxey
Finance and Administration Manager	-	Christy Sartori
Project Manager	-	Tom Zaharris
District Counsel	-	John Kenny

Public:

Don Groundwater	-	Provost & Prichard Consulting Group
-----------------	---	-------------------------------------

CALL TO ORDER AND ROLL CALL

PLEDGE OF ALLEGIANCE

1. Public Comment

None

Agenda Modification

Upon staff recommendation, the Board approved moving Item 2.0 to the end of the agenda to allow the current Board President to execute the resolutions scheduled for consideration.

M/S: [Schabarum/Smith] Move Item 2.0 to the end of the agenda to allow the current Board President to execute all resolutions.

AYE: Nash, Schabarum, Smith, Bambino, **NAY:** None; **ABSENT:** Thompson

2. Election of Board of Officers for 2025

2-1 Election of President

Director Nash nominated Director Schabarum, and Director Bambino Seconded.

AYE: Nash, Schabarum, Smith, Bambino, **NAY:** None; **ABSENT:** Thompson

2-2 Election of Vice President

Director Nash nominated Director Smith, and Director Bambino Seconded.

AYE: Nash, Schabarum, Smith, Bambino, **NAY:** None; **ABSENT:** Thompson

2-3 Revise Standing Committees, Appointments:

Engineering and Planning: Director Nash, Director Schabarum

Finance & Personnel: Director Bambino, Director Smith

Policy and Legislation: Director Schabarum, Director Smith

Director Bambino nominated Director Schabarum to replace Director Walters on the Engineering and Planning Committee. All other Standing Committee appointments remained unchanged.

AYE: Nash, Schabarum, Smith, Bambino, **NAY:** None; **ABSENT:** Thompson

2-4 Appoint ACWA-JPIA Rep. (Jim Smith) and Alt. (David Coxey)

2-5 Appoint EAGSA Rep. (Jim Smith) and Alt. (Bob Nash)

M/S: [Smith/Schabarum] The Board approved the Standing Committee appointments, with all other committee assignments remaining unchanged.

AYE: Nash, Schabarum, Smith, Bambino, **NAY:** None; **ABSENT:** Thompson

3. Consent Calendar:

3-1 Approval of Minutes of October 27, 2025, Regular Meeting

3-2 Financial Reports for Month Ending October 2025

3-3 Financial Reports for Month Ending November 2025

M/S: [Smith/Bambino] The Board approved and accepted the consent calendar as presented.

AYE: Nash, Schabarum, Smith, Bambino, **NAY:** None; **ABSENT:** Thompson

Old Business

None

New Business

4. Adopt Resolution 25-05 Approving a Debt Policy for Future Obligations

General Manager David Coxey and Finance and Administration Manager Christy Sartori presented the item and provided an overview of the proposed Debt Policy for Future Obligations and its role in meeting legal and financing requirements associated with the 3-Million-Gallon Water Storage Tank project.

M/S: [Smith/Schabarum] Adopt Resolution 25-05 approving the Bella Vista Water District Debt Management Policy for future obligations.

AYE: Nash, Schabarum, Smith, Bambino, **NAY:** None; **ABSENT:** Thompson

5. Adopt Resolution 25-06 Approving and Authorizing the Execution and Delivery of the Instalment Purchase Agreement, Authorizing the Project Fund and Administration Agreement and Related Documents and Actions.

David Coxey presented the item and provided an overview of the proposed financing documents for the 3-Million-Gallon Water Storage Tank and Pump Station project, including the Installment Purchase Agreement with Columbia Bank. The Board was advised that the District's General Counsel will provide a letter of consent based on his review of the financing documents.

M/S: [Schabarum/Bambino] Adopt Resolution 25-06 Approving and Authorizing the Execution and Delivery of the Installment Purchase Agreement, Authorizing the Project Fund and Administration Agreement and Related Documents and Actions.

AYE: Nash, Schabarum, Smith, Bambino, **NAY:** None; **ABSENT:** Thompson

6. Adopt Resolution 25-07 Approving a Certificate of Acceptance Grant Deed for Property (Maxwell/Jubilee, LLC)

David Coxey presented the item and provided an overview of the proposed Grant Deed and Certificate of Acceptance for property related to required offsite water system improvements for the Bethel Church Colyer Campus project.

M/S: [Bambino/Smith] Adopt Resolution 25-07 Approving a Certificate of Acceptance and Grant Deed for Property (Maxwell/Jubilee LLC).

AYE: Nash, Schabarum, Smith, Bambino, **NAY:** None; **ABSENT:** Thompson

7. Authorize Purchase and Agreement for Successor Financial Software as a Service

Christy Sartori, Finance and Administration Manager, presented the item and provided an overview of the need to replace the District's existing financial management system due to the discontinuation of vendor support and summarized the evaluation of successor software options.

M/S: [Bambino/Schabarum] Authorize the General Manager to enter into an agreement with Momentive Software, Inc. for implementation and support of the MIP Financial Management System for a multi-year, software as a service hosted offsite, in an amount not to exceed \$57,000 for year one, and to execute any related documents necessary to complete the transition.

AYE: Nash, Schabarum, Smith, Bambino, **NAY:** None; **ABSENT:** Thompson

8. Acceptance of Improvements – Chevy Trail (L. Tatum)

Tom Zaharris, Project Manager, presented the item and provided an overview of the water system improvements completed for the Chevy Trail subdivision and the request for acceptance of the improvements in accordance with the District's Capital Conveyance Policy.

M/S: [Schabarum/Smith] Accept the above-referenced improvements as contributed capital pending a signed Conveyance Agreement. Once signed, incorporate improvements into the District's system as fixed assets.

AYE: Nash, Schabarum, Smith, Bambino, **NAY:** None; **ABSENT:** Thompson

9. Variance Request Regarding Meter Placement Location (D. Lockwood)

Tom Zaharris presented the item and provided an overview of the request for a variance from District policy to allow placement of a water meter within a recorded utility easement and the standard variance agreement process.

M/S: [Smith/Bambino] Authorize the General Manager to execute a "variance agreement" with the applicant, Dan Lockwood.

AYE: Nash, Schabarum, Smith, Bambino, **NAY:** None; **ABSENT:** Thompson

10. Travel Request – 2026 Mid Pacific Water Users Conference – Reno, NV

David Coxey summarized the item and outlined the purpose of the 2026 Mid-Pacific Water Users' Conference, including its relevance to District operations and regional coordination with the Bureau of Reclamation.

M/S: [Smith/Schabarum] Authorize the General Manager and any interested Directors to attend.

AYE: Nash, Schabarum, Smith, Bambino, **NAY:** None; **ABSENT:** Thompson

11. Declare Items Surplus and Authorize Sale or Disposal

General Manager David Coxey introduced the item and summarized the District's vehicle replacement activities and the recommendation to declare a District-owned vehicle surplus.

M/S: [Bambino/Schabarum] Declare the items as surplus and authorize staff to auction the item and otherwise dispose if auction is unsuccessful.

AYE: Nash, Schabarum, Smith, Bambino, **NAY:** None; **ABSENT:** Thompson

Reports and Communications

12. Water Supply and Production Report

David Coxey presented an informational update on current water supply conditions, Central Valley Project allocations, groundwater production, and reservoir storage trends. The Board received and filed the report.

M/S: Discussion only. No Board action was taken.

13. Projects and Developments Report

Tom Zaharris presented an informational update on current District projects, capital improvements, development activity, and planning efforts.

M/S: Discussion only. No Board action was taken.

14. Manager's Report

David Coxey provided an informational report on staffing, operations, regulatory compliance, projects and maintenance activities, government relations, communications and community outreach, and upcoming calendar items.

M/S: Discussion only. No Board action was taken.

15. Board Member's Comments and Reports

None

M/S: Discussion only. No Board action was taken.

16. Director Nash passed the gavel to Director Schabarum

Director Schabarum adjourned the meeting at 7:43 pm.

BELLA VISTA WATER DISTRICT

STATE OF CALIFORNIA)
) SS
COUNTY OF SHASTA)

I, DAVID J. COXEY, Secretary to the Board of Directors of the Bella Vista Water District, presented to the Board of Directors the minutes of the Meeting of December 15, 2025, for approval by the Board of Directors.



David J. Coxey, Secretary of the Board of Directors

STATE OF CALIFORNIA)
) SS
COUNTY OF SHASTA)

I, DAVID J. COXEY, Secretary of the Board of Directors of Bella Vista Water District, DO HEREBY CERTIFY that the aforementioned minutes attached hereto were approved by the Board of Directors of said District at their meeting of January 26, 2026.

Ayes: Bambino, Nash, Schabarum, Smith, and Thompson

Noes: 0

Absent: 0

Abstain: 0



David J. Coxey, Secretary to the Board of Directors

Date: January 27, 2026